

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

September 14, 2020 – 5:30 p.m.

Jr.-Sr. High School Auditorium / WebEx

MINUTES

REGULAR MEETING – This meeting was held in the auditorium of the Jr.-Sr. High School and was available to the public via WebEx. The meeting was called to order at 5:30 p.m. by President Kelly Milkowich, followed by the Pledge of Allegiance.

MEMBERS PRESENT – Kelly Milkowich, President; Sandra Young Klindt, Vice President; Natalie Hurley; Daniel Dupee II (via WebEx until 5:50 p.m., at which time he joined the meeting); Tiffany Orcesi; Jamie Lee; Scott Lytle

OTHERS PRESENT – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Debra L. Bennett, District Clerk

A. APPROVAL OF AGENDA

Motion for approval by Tiffany Orcesi, seconded by Sandra Young Klindt, with motion approved 7-0.

B. PROPOSED EXECUTIVE SESSION

A motion was requested to enter executive session for discussion of matters regarding a current specific legal matter and a specific personnel matter.

Motion for approval by Sandra Klindt, seconded by Scott Lytle, with motion approved 7-0. Time entered: 5:31 p.m.

— Mr. Dupee joined the meeting in person at 5:50 p.m.

C. RETURN TO OPEN SESSION

A motion was requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Tiffany Orcesi, seconded by Scott Lytle, with motion approved 7-0. Time: 6:32 p.m.

D. BOARD ACTION following Executive Session:

1. Board Action – ***BE IT RESOLVED***, upon the recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby approves of a settlement agreement with the General Brown School Related Professionals Union related to the Improper Practice Charge filed by the SRPU and pending before the Public Employment Relations Board.

Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 7-0.

E. PUBLIC HEARING – The regular meeting was opened with a ***Public Hearing regarding the Code of Conduct***, which has been posted publicly on the District website with opportunity to provide feedback and comments. Superintendent Case reported that one question/comment had been submitted for the public record.

F. PRESENTATIONS – None

G. PUBLIC COMMENT REQUESTS – None

H. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Natalie Hurley, with motion approved 7-0.

1. Approval of Minutes as listed:

— August 10, 2020 – Regular Meeting

2. Approval of Building and Grounds Requests - none

3. Approval of Conferences and Workshops

- Barbara J. Case – NYSCOSS 2020 Fall Leadership Summit – Fostering Connections with Each Other (virtual) – October 5-6, 2020

4. Approval of Conferences and Workshops as per *My Learning Plan* report

5. Approval of Financial Reports / Warrants – June and July 2020

I. **REGULAR AGENDA**

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information and updates from Board Members – President Milkowich shared that she enjoyed the virtual Open Houses provided for students and parents.
2. Staff Member Reports
3. Staff Member Presentations - None

Items for Board Information

4. Board Information – The 2020 NYSSBA Annual Convention will be a two-week virtual event from October 20-22 and October 27-29, 2020. The Annual Business Meeting will be held virtually on October 31, 2020. The registration fee will be \$285.

Items for Board Discussion / Action

5. Board Discussion / Action – **RESOLUTION** to suspend any district policy that may conflict with federal, state and local directives in light of the pandemic, as well as provide authority for the Superintendent to take steps to implement a reopening plan consistent with the reopening guidance.

WHEREAS, on March 16, 2020, the New York State Governor declared, under Executive Order 202.4, all schools within New York State to be closed to students no later than March 18, 2020 for a period of two weeks, ending on April 1, 2020; and

WHEREAS, various subsequent executive orders were issued by the New York State Governor resulting in the closure of schools to students for the remainder of the 2019-2020 school year as a result of the COVID-19 pandemic; and

WHEREAS, on or about July 13, 2020, the New York State Department of Health issued interim guidance for in-person instruction at Pre-K to Grade 12 schools during the COVID-19 public health emergency for the 2020-2021 school year; and

WHEREAS, on or about July 16, 2020, the New York State Education Department released reopening guidance for schools for the 2020-2021 school year.

NOW, THEREFORE, the General Brown Central School District Board of Education resolves as follows:

- 1) In an effort to comply with reopening requirements, the Board of Education hereby temporarily suspends any Board policy that conflicts with any current or future federal, state, or county law, regulation, executive order, or guidance released for the purpose of reopening of schools during the period of the COVID-19 pandemic.
 - 2) The Superintendent of Schools is directed to follow the federal, state, or county laws, regulations, executive orders, or guidance and is thereby authorized to take such action(s) as reasonably necessary and proper for the purpose of reopening schools in compliance with said guidance.
 - 3) This resolution shall terminate at the discretion of the Superintendent of Schools or shall expire on June 30, 2021, unless extended by formal resolution by the Board of Education.
Motion for approval by Sandra Young Klindt, seconded by Tiffany Orcesi, with motion approved 7-0.
6. Board Action – Approval is requested for the **acceptance of a \$125 donation** from Staci Martin for support of our backpack program.
Motion for approval by Natalie Hurley, seconded by Scott Lytle, with motion approved 7-0.
 7. Board Action – Approval is requested for the **acceptance of a \$1500 donation** from the member donors of Jefferson Lewis Board of Realtors to the Northern New York Community Foundation’s COVID-19 Community Support Fund in support of the District’s backpack program.
Motion for approval by Natalie Hurley, seconded by Sandra Klindt, with motion approved 7-0.

8. Board Action – Board Action – Approval is requested for the **2020-2021 Substitute Instructional and Non-Instructional Personnel Item #11-D**, as continued from the Organizational meeting held July 1, 2020:
Motion for approval by Scott Lytle, seconded by Tiffany Orcesi, with motion approved 7-0.

Substitute Teachers	Substitute Bus Drivers
Theresa Parker Katelyn Longamore	Aaron Ryor Victoria Hughes Maria Castillo-Brandle Melanie Clark

9. Board Action – Approval of **School Tax Collector Report**
Motion for approval by Jamie Lee, seconded by Sandra Klindt, with motion approved 7-0.
10. Board Action – Approval of **change/adjustment to the 2020 School Tax Warrant:**
 - Increase of \$14.52 per adjustment made by Jefferson County Real Property Tax Service
 Motion for approval by Sandra Klindt, seconded by Tiffany Orcesi, with motion approved 7-0.
11. Board Action - Approval of **Committee on Special Education Reports**
Motion for approval by Sandra Klindt, seconded by Tiffany Orcesi, with motion approved 7-0.

J. ITEMS FOR BOARD ACTION – PERSONNEL – TENURE

12. Board Action - **BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District **hereby takes action to grant tenure to Marjorie Cuddeback** in the tenure area of **Teacher Assistant, effective October 3, 2020.**
Motion for approval by Natalie Hurley, seconded by Daniel Dupee, with motion approved 7-0.

K. ITEMS FOR BOARD ACTION – PERSONNEL

13. Board Action – **BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District **hereby takes action to reduce the position of Physical Therapist to 0.5 FTE from 0.6 FTE effective September 1, 2020.**
Motion for approval by Natalie Hurley, seconded by Sandra Klindt, with motion approved 7-0.

14. Board Action – Personnel changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, made by Natalie Hurley, seconded by Jamie Lee, with motion approved 6-0 with Daniel Dupee abstaining.

(A) Retirements: none

(B) Resignations:

Name	Position	Effective Date
Ashley Morrow	Teacher Aide	06/05/2020
Joseph Machia	Cleaner	08/24/2020
Eric D. Phillips	Social Studies Teacher	08/31/2020
Erica Hartle	Elementary Teacher	08/31/2020
Stephanie Shorkey	Teacher Aide	09/11/2020
Bryan Benson	Social Studies Teacher	10/09/2020

(C) Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Cassandra B. Storey	Elementary Teacher	\$48,045 (MB+39, Step 1)	4-year probationary tenure period in the area of Elementary K-6	Emergency appointment effective date: 09/01/2020

Michael B. Spalding	Substitute Bus Driver	\$15.32 per hour	n/a	Emergency appointment effective date: 09/01/2020
Gary D. Black, Jr.	Substitute Teacher	\$95 per day	n/a	09/15/2020
Michael N. Chitro	Substitute Teacher	\$95 per day	n/a	09/15/2020
Julie A. Hulbert	Substitute Nurse Substitute Aide	\$17.25 per hour \$12.50 hour	n/a	09/15/2020
Ashley Morrow	Substitute Teacher Substitute Aide	\$90 per day \$12.50 per hour	n/a	09/15/2020
Joseph Machia	Cleaner	\$12.68 per hour	n/a	09/28/2020

L. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

15. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Cassandra B. Storey** – Teacher
- **Jacob M. Heller** – Custodial
- **Michael N. Chitro** – Substitute Teacher
- **Julie A. Hulbert** – Substitute Nurse
- **Joseph Machia** – Cleaner

Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 7-0.

M. SUPERINTENDENTS’ REPORTS

16. Assistant Superintendent Smith shared information regarding the annual audit / 20% state aid reduction / \$115,000 spent regarding costs related to COVID-19 and re-opening / implications of using funds from Capital Reserve

17. Superintendent Case shared information regarding athletics / political pressure / health and safety issues / inequity issues. She answered questions regarding remote learning and student support with technology.

N. CORRESPONDENCE & UPCOMING EVENTS

18. Correspondence Log

O. ITEMS FOR NEXT MEETING

19. **October 5, 2020** – Regular meeting to begin at 5:30 p.m.

— Board of Education GOALS

P. MOTION FOR ADJOURNMENT

20. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Tiffany Orcesi, seconded by Scott Lytle, with motion approved 7-0. Time adjourned: 7:30 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated September 14, 2020